# BVETMED ROTATION REVIEW

To be completed annually by the Rotation Leader for each intake of students and submitted within 20 working days of teaching on the rotation for the entire cohort finishing, to:

1. the Rotation Director (Professor Dan Chan, [dchan@rvc.ac.uk](mailto:dchurch@rvc.ac.uk)) for consideration in their ‘Annual Quality Improvement Rotation Report’
2. your Programme Administrator who will publish the review to the [RVC intranet here.](https://intranet.rvc.ac.uk/professional-services/academic-registry/academic-quality/module-strand-reviews.cfm)

Further information relating to the procedure can be found on [the RVC website here](https://www.rvc.ac.uk/about/the-rvc/academic-quality-regulations-procedures/module-and-strand-review). Please contact your Programme Administrator with any queries. A list of Programme Administrators can be found within the [Curriculum Managers List.](https://www.rvc.ac.uk/about/the-rvc/academic-quality-regulations-procedures/curriculum-managers)

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| 1. **ROTATION INFORMATION** | |
| **Rotations intake (e.g April 2023 intake)** |  |
| **Core OR Track rotation?** |  |
| **Rotations Title** |  |
| **Rotation Leader** |  |
| **Did the rotation run as set out in the IMR Handbook for this intake** *(if NO please explain what was different and why)* |  |
| **Please document the process by which the students are assessed and how they receive feedback on their performance for this rotation.** |  |

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| **2. ROTATION REVIEW** | | | |
| **2.1 Formative Feedback opportunities**  You are required to map the occurrences of formative feedback within your rotation in the table below. Please delete the examples and add your own specific feedback items in each category. | | | |
|  | **Written** | **Verbal** | **Other feedback opportunities e.g. Quiz** |
| **Individual** | *e.g. feedback on plans, drafts or abstracts* | *e.g. 1-2-1 tutorial, tutorial, feedback on practical skills* | *e.g. MCQ, EMQ* |
| **Small Group** | *e.g. feedback on group submission/poster* | *e.g. seminar, tutorial, feedback on group submission/poster* | N/A |
| **Whole Group** | *e.g. exemplars, model answers, common positives/negatives* | *e.g. feedback on group submission/poster, common positives/negatives* | *e.g. Summary of whole class performance (commonalities)* |
| **2.2 Reflective statement**  Things that went well and examples of good practice. | | | |
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| **2.3 Feedback from students**  Provide a reflective response to the results of rotation surveys for this intake. In particular, you are required to respond to any low scoring questions and in these cases your response will be considered by the Teaching Quality Committee.  This response should provide students with:   1. a clear summary of key issues raised by their responses 2. the RVCs responses to these issues and an update on any ongoing actions 3. a celebration of achievement, promoting positive changes made as a result of student feedback. | | | |
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| **2.4 Please document areas that were problematic and that you would like to consider modifying/improving (if not already outlined in the action plan below).** | | | |
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| **2.5 Timetable change**  All proposed timetable changes which may affect other Modules/Strands/Electives, have been discussed with the relevant Elective/Module/Strand/Elective Leaders prior to implementations. | | | |
| **Please select either** Yes/No/Not applicable **and provide relevant details below.** | | | |
| **2.6 Comments from collaborative partners**  Please ensure that a representative(s) from any relevant collaborative partners have had opportunity to review and comment upon the Rotation here. Comments will be reviewed and summarised by the IMR Director for inclusion into their Annual Quality Improvement Report. | | | |
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| **2.7 Items you would like to bring to the attention of the CMC.**  Please insert any other items/comments that you would like to bring to the attention of the CMC here. The Programme Administrator will extract these comments and send them to the CMC Secretary to be shared at the next CMC meeting. | | | |
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| **2.8 Please comment on the inclusion of ‘sustainability’ within this rotation.**  This may be in relation to identifying where sustainability is taught, e.g. identifying a learning outcome that asks students to consider the environmental impact of something. Please also comment on any practices which make delivery of the rotation more sustainable, e.g. using fewer consumables in clinical environments, printing less, reducing the amount of travel for students. | | | |
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| 1. **ACTION PLAN** | | | | | | |
| **Date action raised** | **Where issue raised/evidence**  **(e.g. low scoring question in a Rotation Survey)** | **Action** | **Progress to date** | **Responsible Person** | **Expected date of completion** | **Actual date of completion** |
| **3.1 Learning objectives & content** | | | | | | |
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| **3.2 Teaching methods** | | | | | | |
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| **3.3 Assessment and feedback** | | | | | | |
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| **3.4 Staffing and resources** | | | | | | |
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| **3.5 Other resources** | | | | | | |
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| **3.6 Other** | | | | | | |
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| **Contributor(s) to Review:** |
| **Submission deadline:** 20 working days after teaching ends for intake under review |
| **Submission date:** |