

Academic Committees 2024-25 Chairs, Secretaries and meeting dates

Academic Board			
Chair	President & Principal		Prof Stuart Reid
Secretary			Cheryl Jackson on behalf of Nerys Evans
Meeting dates	Autumn: 4-Dec-2024 (14.00-16.00)	Spring: 23-Apr-2025 (14.00-16.00)	Summer: 2-Jul-2025 (14.00-16.00)

Learning, Teaching and Assessment Committee			
Chair	Vice Principal for Learning, teaching & Assessment		Prof Adrian Boswood
Secretary	Appointed by the Registrar		Victoria Nicholls
Meeting dates	Autumn: 20-Nov-2024 (14.00-16.30)	Spring: 19-Mar-2025 (14.00-16.30)	Summer: 18-Jun-2025 (14.00-16.30)

Teaching Quality Committee			
Chair	Member of Academic Board		Dr Rob Noad
Secretary	Appointed by the Registrar		Victoria Nicholls
Meeting dates	Autumn: 19-Nov-2024 (13.30-16.00)	Spring: 11-Mar-2025 (13.30-16.00)	Summer: 13-May-2025 (13.30-16.00)

Student Development Committee			
Chair	Member of Academic Board		Dr Imelda McGonnell
Secretary	Appointed by the Director of Learning and Wellbeing or their nominee		Mescaline Walker
Meeting dates	Autumn: 7-Nov-2023 (16.00-17.30)	Spring: 6-Feb-2025 (14.00-16.00)	Summer: 22-May-2025 (16.00-17.30)

Research Degrees Committee			
Chair	Member of Academic Board		Prof Chantal Chenu
Secretary	Research Degrees Officer or their nominee		Nikky Christopher
Meeting dates	Autumn: 30-Oct-2024 (14.00-16.00)	Spring: 12-Feb-2025 (14.00-16.00)	Summer: 28-May-2025 (14.00-16.00) 7-Jul-2025 (<i>reserved only</i>) (13.30-15.30)

Research & Innovation Committee			
Chair	Vice Principal for Research and Innovation		Prof Oliver Pybus
Secretary	Senior Research Administrator or nominee		Liz Wilkinson
Meeting dates	Autumn: 30-Sept-24 25-Nov-2024 (10.30-2.30)	Spring: 17-Mar-25 (from 10.30)	Summer: 16-Jun-25 (from 10.30)

Course Proposal and Development Group (LTAC sub-group)			
Chair	Agreed by consensus on a rotating (as-needs) basis from the members of the group		Dr Michele Milner
Secretary	Appointed by the Director of Learning and Wellbeing or their nominee		Nikky Christopher
Meeting dates	Autumn: tbc	Spring: tbc	Summer: tbc

Course Management Committees

Undergraduate Medicine Course Management Committee			
Chair	Appointed by Learning, Teaching and Assessment Committee (unless specified otherwise in the Memorandum of Agreement for a collaborative course)		Dr Sarah Channon
Secretary	Appointed by the Registrar		Nikky Christopher
Meeting dates	Autumn: 6-Nov-24 (13.30-16.00)	Spring: 5-Mar-25 (13.30-16.00)	Summer: 4-Jun-25 (13.30-16.00)

Biological and Biomedical Science Course Management Committee			
Chair	Relevant Associate Dean or Deputy		Dr Sarah Channon
Secretary	Appointed by the Registrar		Registry Services team, Manisha Rai
Meeting dates	Autumn: 13-Nov-24 (13.00-15.00)	Spring: 12-Mar-25 (14.00-16.00)	Summer: 21-May-25 (14.00-16.00)

Veterinary Nursing Course Management Committee			
Chair	Relevant Associate Dean or Deputy		Dr Sarah Channon
Secretary	Appointed by the Registrar		Registry Services team, Manisha Rai
Meeting dates	Autumn: 6-Nov-24 (10.00-12.30)	Spring: 26-Feb-25 (10.00-12.30)	Summer: 28-May-25 (10.00-12.30)

Populations Course Management Committee			
Chair	Relevant Associate Dean or Deputy		Dr Stuart Patterson
Secretary	Appointed by the Registrar		Registry Services team, Manisha Rai (autumn/ spring) Ruth Chandler (summer)
Meeting dates	Autumn: 4-Nov-24 (10.00-12.00)	Spring: 4-Feb-25 (10.00-12.00)	Summer: 20-May-25 (10.00-12.00)

Postgraduate Medicine Course Management committee			
Chair	Relevant Associate Dean or Deputy		Dr Stuart Patterson
Secretary	Appointed by the Registrar		Joanne Jarvis & Registry Services team, Manisha Rai
Meeting dates	Autumn: 10-Oct-24 (13.00-15.00)	Spring: 3-Feb-25 (11.00-13.00)	Summer: 13-May-25 (11.00-13.00)

Education Course Management committee			
Chair	Relevant Associate Dean or Deputy		Dr Stuart Patterson
Secretary	Appointed by the Registrar		Anna Willis
Meeting dates	Autumn: 23-Oct-24 (12.00-14.00)	Spring: 5-Feb-25 (10.30-12.30.00)	Summer: 21-May-25 (10.30-12.30.00)

Modular Scheme Management Committee			
Chair	Relevant Associate Dean or Deputy		Dr Kim Stevens
Secretary	Appointed by the Registrar		Registry Services team, Manisha Rai
Meeting dates	Autumn: 27-Nov-24 (11.00-13.00)	Spring: n/a	Summer: 22-May-25 (10.00-12.00)

Recruitment and Admissions Committee				
Chair	Chair of LTAC or their nominee			Adrian Boswood
Secretary	Admissions Manager			Sarah Wilshaw
Meeting dates	Autumn: 4-Nov-24 (14.00-16.00)	Spring: 21-Mar-2025 (10.30-12.30)	Summer: 25-Jun-25 (14.00-16.00)	Summer: 12-Aug-2025 (15.00-17.00)

