

## **Research Data Management Project Board**

### **Terms of Reference**

The College recognises the high value placed on research and asserts that good research is supported and underpinned by good research data management. In order to support the implementation of Research Data Management policies and processes, the RDM Project board will:

1. Champion the principles of the establishment of standardised approach to research data management at the College level applicable to all research data
2. Meet at appropriate intervals (approximately three times a year), during the project lifespan, providing advice and direction on RDM for the project team.
3. Support and oversee the implementation of a robust RDM policy suitable for the College.
4. Review the implementation of RDM procedures and processes and support the appropriate implementation throughout the College.
5. Advocate the use of good research data management practices throughout the College, communicating their importance and supporting robust RDM practices within departments, groups and projects.
6. Provide guidance on discipline/research group specific requirements can be addressed in supporting good RDM.
7. Feedback appropriate issues, outcomes and deliverables to the colleges Senior Management Group and report any required actions.

This group is limited to the timespan of the project and will meet periodically (approximately 3 times as year) until RDM is successfully implemented and the project closed. After successful implementation of the project responsibility for monitoring and enhancement of the system will lie with the Research Strategy Committee.