

# Fee Status policy

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# Fee Status

As a part of the initial selection process, all applicants will be assessed to determine their fee status, based on the information provided on their application. Fee status is determined by rules set out by the UK Government, detailed guidance on these can be found on the UK Council for International Student Affairs (UKCISA) [website](#).

Where it is not possible to determine an applicant's fee status from the information provided in their application, they may be asked to complete a fee status questionnaire. Applicants will normally be contacted prior to interview to determine and resolve their fee status. Where an applicant fails to respond to our request to complete a fee status questionnaire, their application (and offer of a place, if applicable) may be withdrawn.

All applicants will be required to provide a copy of their passport as a part of their fee status application to confirm their nationality. Claims for Home fee status must be accompanied by relevant supporting evidence. Where an applicant is unable to provide supporting evidence, the RVC reserves the right to determine that the applicant is an overseas fee payer.

Once resolved, applicants will be notified of their assessed fee status, in writing (usually by email). Should an applicant wish to appeal this decision they should do so, in writing, within 14 days of the notification and prior to accepting any offer. Such appeals should be directed to the Admissions Office. Any appeal must outline the basis on which the applicant believes the decision is incorrect (with reference to the relevant [guidance](#)) and provide evidence (if appropriate) to support this. If an applicant appeals after the 14 days has passed and the decision is revised, their application may be reassessed and the RVC's offer may be changed or withdrawn.

Where an applicant is not requested to complete a fee status questionnaire but believes that the fee assessment, as detailed in their offer email, is incorrect they should notify the Admissions Office. This must be done in writing, within 14 days of receipt of the offer and prior to accepting any offer. If the decision is revised as a result of information not provided on the initial application, the application may be reassessed and the RVC's offer may be changed or withdrawn.

Applicants should notify the Admissions Office immediately if their circumstances change (or are likely to change) which may impact their fee assessment. Should an applicant provide information that may result in a change in the assessment of their fee status, they will be asked to complete a fee status questionnaire to enable the RVC determine which fees they should pay. If the RVC revises its assessment on the basis of new or further information provided with a review, the application may be reassessed and the RVC's offer may be changed or withdrawn.

It is not possible for a student's fee status assessment to change once they have enrolled onto their course at the RVC unless their circumstances change, as permitted by the rules set out by the UK Government.